

**THE WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**SEPTEMBER 17, 2018**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

**FLAG SALUTE**

**ROLL CALL**

Members Present – Jo-Anne Mitchell, Mark Salemi, Lisa Marshall, Maryann Perro, Jairo Rodriguez

Members Absent – Tom Bolen, Maria Flynn, Dina Bargiel, Laura Vargas(arrived at 7:04pm)

Also Present - Michele Pillari, Tom DiFluri, Mr. Merlino (arrived at 7:35)

**PUBLIC HEARING-AGENDA ITEMS ONLY**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

Karen Criscione- Co-President of WPEA

Mrs. Criscione felt we are getting very top heavy with administration considering the number of students we have in our school system. *Dr. Pillari said that a portion of the salaries for the two new supervisors are funded through grant money.*

**219-60 - APPROVAL OF MINUTES**

Motion by SALEMI Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the August 13, 2018 workshop meeting and the August 20, 2018 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of August 20, 2018 regular meeting.

Roll Call: 6 YES

**SUPERINTENDENT'S REPORT**

Dr. Pillari reported that school has started off on a good note. Our new Language Arts Supervisor is working closely with the principals and staff, targeting areas that need to be focused on and curricula to be implemented. The first meeting for the NJ Tiered System of Supports is on 9/20. Grades 3-8 have access to the student portal on Realtime. Dr. Pillari reminded everyone to regularly check the portal, as updated student information will be posted there. Back to School nights are taking place the last week of September. An initial meeting took place with our team from United Way. CO & BG teacher are learning about Microsoft teams. CO & BG will have an initial planning meeting with the Artists in Education Program at the end of the month. CO teachers will be participating in a schoolwide book club. The books will be purchased through funds provided by our Professor in Residence partnership with WPU.

**BUSINESS ADMINISTRATOR'S REPORT**

Nothing to report at this time. Discussed at workshop meeting.

### **CONSENT AGENDA ITEMS**

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Motion by PERRO Seconded by SALEMI to accept the recommendation of the Superintendent to approve the following consent agenda numbers 219-61 through 219-64.

Roll Call: 6 YES

### **219-61 - SECRETARY/TREASURER REPORTS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of July 2018 "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of July 31, 2018 the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

### **219-62 - APPROVAL OF BILL LIST**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$425,976.50, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#63	\$419,955.33
L26	\$ 6,021.17

### **219-63 - TRANSFERS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of July 2018.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-221-500-00-00-060	Other Purch Services	\$ 500.00	\$ 2,100.00	\$ 2,600.00
11-000-240-600-20-00-065	Supplies & Materials	\$ 3,000.00	\$ 2,000.00	\$ 5,000.00
11-000-262-520-00	Insurance	\$ 104,500.00	(\$3,900.00)	\$ 100,600.00
11-000-266-420-00	Security Repair Maint	\$ 61,501.00	\$ 1,800.00	\$ 63,301.00
11-130-100-101-00-00-070	Grades 6-8 Sal of Teach	\$2,031,590.00	\$224,735.00	\$2,256,325.00
11-190-100-106-00-00-065	Other Salaries for Instr	\$ 39,600.00	\$90,000.00	\$ 129,600.00
11-190-100-610-20-00-065	General Supplies	\$ 74,500.00	(\$3,400.00)	\$ 71,100.00
11-215-100-610-20-00-065	PK Disab-General Supplies	\$ 3,000.00	\$ 400.00	\$ 3,400.00
11-240-100-610-20-00-065	Bilingual Gen Supplies	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00

### **219-64 - APPROVAL OF NEW SUBSTITUTES**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher list for the 2018-2019 school year and, per the Northern Regional Educational Services Commission.

### **REGULAR AGENDA ITEMS**

The following items will be voted on by separate motion for each item.

#### **Personnel:**

### **219-65 - APPOINTMENT OF HIRE – SUBSTITUTE CUSTODIAN-L.GONZALEZ**

Motion by SALEMI Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Layda Gonzalez, as an on call substitute custodian, at a rate of \$19/hr. (Is taking Black Seal exam in September)

Roll Call: 6 YES

**219-66 - APPOINTMENT OF HIRE – SUPERVISOR OF MATHEMATICS – S. GRUMET**

Motion by SALEMI Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Sarah Grumet, as Supervisor of Mathematics, at an annual salary of \$85,000, prorated, effective September 18, 2018-June30, 2019.

Roll Call: 5 YES, 1 NO-MITCHELL

**219-67 - APPROVAL OF STAFF STIPENDS**

Motion by SALEMI, Seconded by VARGAS.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2018-2019 school year in accordance with current WPEA contract, as listed:

Roll Call: 6 YES

ACTIVITY	SCHOOL	STAFF MEMBER	AMOUNT
School Newspaper	Memorial	Jessica Riviera	\$512.50

**Education:****219-68 - OUT OF DISTRICT PLACEMENTS 2018-2019**

Motion by MARSHALL, Seconded by VARGAS.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placements for the 2018-2019 school year, excluding transportation:

ID#	SCHOOL	Annual Tuition
31743	Brownstone School	\$68,310
31614	Bleshman School	\$75,420

Roll Call: 6 YES

**219-69 - WORKSHOP/TRAVEL REIMBURSEMENT**

Motion by MARSHALL Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2018-2019 school year:

Name	Activity	Date	Fee	Travel
Charles Silverstein, Kristy Knapp, Lisa Barreto, Jesse Glassman, Theresa Avella, Sharon Tomback Giovanna Irizarry, Jennifer Zeoli	Hot Issues in SPED and Legally Defensible IEP's	10/16/2018	\$525	NA
Charles Silverstein, Lisa Barreto, Sharon Tomback, Elba Castrovinci Giovanna Irizarry, Carmela Triglia	TEACHNJ	12/11/2018	\$475	NA

Roll Call: 6 YES

**219-70 - APPROVAL OF 2018-2019 BOARD GOALS**

Motion by MARSHALL Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2018-2019 Board Goals, as attached.

Roll Call: 6 YES

**Finance:****219-71 - PERSONNEL CHARGED TO 2019 ESEA GRANT (FORMERLY NCLB)**Motion by MARSHALL Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve charging the following staff members' salaries and pension/FICA benefits to the ESEA grant:

**Title I BSI Salaries**

SCHOOL	EMPLOYEE	TOTAL SALARY	AMOUNT CHARGED TO TITLE I	% OF SALARY CHARGED TO TITLE I
BG	Stacey Perry	\$ 63,500	\$ 48,759	77%
CO	Susan DiFluri	\$ 80,240	\$ 76,927	96%
Memorial	Susan O'Donnell	\$ 78,990	\$ 51,531	65%
Memorial	Dustin Walters	\$ 56,550	\$ 51,050	92%
	Totals	\$279,280	\$228,267	3.3FTE

**Title II A**

SCHOOL	EMPLOYEE	TOTAL SALARY	AMOUNT CHARGED TO TITLE II	% OF SALARY CHARGED TO TITLE II
Districtwide	Elba Castrovinci	\$ 85,000	\$ 44,195	52%

Roll Call: 6 YES

**219-72 -APPROVAL OF CONTRACT FUNDED WITH 2019 ESEA GRANT (FORMERLY NCLB)**Motion by MARSHALL Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract funded with 2019 ESEA Title IV Grant:

VENDOR	SERVICE	TOTAL CONTRACT	AMOUNT CHARGED TO TITLE IV
College of St. Elizabeth/United Way	School Culture/Climate	\$12,500	\$8,230

Roll Call: 6 YES

**Buildings & Grounds:****219-73 - APPROVAL OF CONTRACT – COPPA MONTALBANO ARCHITECTS**Motion by MARSHALL Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve professional services contract with Coppa Montalbano Architects for Charles Olbon School renovation project as attached.

Roll Call: 6 YES

**219-74- APPROVAL OF CHARLES OLBON SCHOOL CLASSROOM/BATHROOM/CORRIDOR RENOVATION PROJECT**Motion by MARSHALL Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to authorize Coppa Montalbano Architects to prepare and submit facilities project application to the New Jersey Department of Education, for the renovation and inclusion of air conditioning of six classrooms, the renovation of two student restrooms, the renovation of corridor and various mechanical, electrical and plumbing upgrades at Charles Olbon Elementry School. Estimated cost of project \$950,000, funded through district's capital reserve account.

Roll Call: 6 YES

**Policy:****219-75 -APPROVAL OF NEW POLICIES & REGULATIONS -2<sup>nd</sup> READING & ADOPTION**Motion by VARGAS Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the second reading and adoption of the following new policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
5535	Passive Breath Alcohol Sensor Device	Suggested
1613 & R1613	Disclosure and Review of Applicants Employment History	Mandated
3212.5	Accessing Penalties For Violations of Scan-In and Scan-Out Procedures and Tardiness During the Work Day	Committee Recommended

Roll Call: 6 YES

**219-76 -APPROVAL OF NEW POLICY -1<sup>ST</sup> READING**Motion by VARGAS Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the first reading of the following new policy:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
8561	Procurement Procedures for School Nutrition Programs	Mandated

Roll Call: 6 YES

**OLD BUSINESS**

Dr. Salemi asked if the partition in Memorial's cafeteria was working, as far as noise control of the classroom. Dr. Pillari said she hasn't received any complaints as of yet.

**NEW BUSINESS**

Mrs. Marshall read a thank you note for the Board's donation to the VanWinkle Scholarship Fund. The regional meeting that was to be held at PV on 9/27 is being rescheduled. Mrs. Marshall will inform the board when the new date is announced.

A request to use Memorial's gym from the NJ Huskies Girls Traveling Basketball team was received. The dates of use conflict with the WPB&GC cheering squad. Mrs. Mitchell made a motion from the floor.

**219-13A- APPROVAL USE OF FACILITIES – CHARLES OLBON**Motion by MITCHELL Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the NJ Huskies Traveling Girls Basketball Team use of Charles Olbon gym, on Wednesdays, from 9/17-11/18, 6pm-8pm, subject to availability.

Roll Call: 6 YES

**PUBLIC HEARING**

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No one wished to be heard.

**EXECUTIVE SESSION****MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it

can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:25 p.m. by SALEMI, seconded by RODRIGUEZ  
Voice Vote: 6 YES

Motion to return to Regular Session at 7:30 p.m. by MARSHALL, seconded by MITCHELL  
Voice Vote: 6 YES

#### **ADJOURNMENT**

Motion to adjourn at 7:30 p.m. by MARSHALL, Seconded by MITCHELL  
Voice Vote: 6 YES

### **WOODLAND PARK BOARD OF EDUCATION** **EXECUTIVE SESSION**

#### **ITEMS DISCUSSED:**

- The Superintendent discussed HIB #2019-01